



City of Kenora Standing Committees

MEETING AGENDA

Emergency Services
Finance & Administration
Community Services
Operations
Tuesday, October 13, 2009

2:30 p.m. – Reminder of Budget Meeting prior to Committees

3:30 p.m. to 6:30 p.m.
City Hall Council Chambers

Moment of Silence in Memory of Donald T. McLeod

Mayor Compton will ask that a Moment of Silence be recognized in Memory and Respect of Donald T. McLeod, who retired in 1989 as Chief Administrative Officer after a dedicated 43 years of service with the Town of Kenora, and who passed away September 30, 2009.

Emergency Services Committee Agenda

Councillor C. Drinkwalter – Chair
Councillor J. Parson – Vice-Chair
Councillor C. Van Wallegghem – Member

A. Public information Notices as per By-law Number 144-2007
N/A

B. Declaration of Pecuniary Interest & the General Nature Thereof
1) On Today's Agenda
2) From a Meeting at which a Member was not in Attendance

C. Confirmation of Standing Committee Minutes – September 14/09
THAT the Minutes of the last regular meetings of the Regular Standing Committee meetings held September 14, 2009 be confirmed as written and filed.

D. Standing Committee Deputations:-
N/A

E. Reports:

Councillor C. Drinkwalter, Chair

Item	Subject	Disposition
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1.	By-law to enter Contract with Jarnel Contracting – Fire Hall
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Recommendation:

That Council gives three readings to a by-law to authorize the execution of a contract with Jarnel Contracting Ltd. for the construction of a Fire and Emergency Services Facility for the City of Kenora.

Next Meeting:

- **Monday, November 9, 2009.**



Finance & Administration Committee Agenda

Councillor R. McMillan – Chair
Councillor D. McCann – Vice-Chair
Councillor W. Cuthbert – Member

A. Public Information Notices as per By-law Number 144-2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its October 19, 2009, Meeting:

- An amendment to its 2009 Operating & Capital Budget to withdraw funds in the amount of \$20,000.00 from the Insurance Reserve to undertake a Risk Management Project.

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

C. Reports:

Councillor R. McMillan, Chair

Item	Subject	Disposition
1.	Kenora Golf Club – Architect
	Recommendation:	
	That Council hereby approves the use of donations received for the purposes of capital improvements to the Kenora Golf Club up to a maximum of \$10,000 or the balance of donations received for this purpose, whichever is less, for the purpose of hiring an architect to determine potential improvements to the putting green and ninth hole.	
2.	Northwestern Health Unit – Replacement of Board Member
3.	Kenora Hydro Priority Agreement
	Recommendation:	
	That Council hereby authorizes the execution of a priority agreement between the Ontario Infrastructure Projects Corporation, the Kenora Hydro Electric Corporation Ltd. and the Corporation of the City of Kenora; and further	
	That the appropriate by-law be adopted for this purpose.	
4.	Kenora Hydro Services Agreement
	Recommendation:	
	That Council hereby approves the amended Service Agreement between the Kenora Hydro Electric Corporation Ltd. and the Corporation of the City of Kenora, including the transfer of billing related functions for both hydro, water/sewer services to Kenora Hydro; and further	
	That the appropriate by-law be adopted for this purpose.	

5. Local Government Week Proclamation

Recommendation:

That the Mayor be and is hereby authorized to proclaim the week of October 18th to October 24, 2009 as "Local Government Week" in and for the City of Kenora; and further

That Administration will promote Local Government Week in Kenora to bring more public awareness to the role municipal governments play in the community.

6. Lake of the Woods District Hospital Invitation - Retreat
(October 23 and 24, 2009).

7. NWHU Letter - Governance Matters/Board Remuneration

8. Provincial Offences Act – Prosecutor’s Contract

Recommendation:

That Council approve a contract between Rick Strain, POA Prosecutor and the City of Kenora for POA prosecution services to May 31, 2010; and further

That three readings be given to a by-law authorizing the contract between Rick Strain, POA Prosecutor and the City of Kenora.

9. Procurement Policy

Recommendation:

That Council hereby authorizes an amended City Procurement By-law – Policy #FI-01-01; and further

That the appropriate By-law be approved for this purpose.

10. Risk Management Project

Recommendation:

That the Council of the City of Kenora retain the services of Robert Harder Consulting Inc., to complete a Risk Management Project as outlined in the proposal provided to the City by Mr. Harder; and

That in accordance with Notice Bylaw 144-2007, public notice is hereby given that Council intends to amend its 2009 Operating & Capital Budget at its October 19, 2009 meeting authorizing the withdrawal of \$20,000.00 from the Insurance Reserve to offset this project cost; and further

That Council give three readings to a bylaw to amend the 2009 budget for this purpose.

11. C.U.P.E. Contract

Recommendation:

That the Council of the City of Kenora give three readings to a by-law authorizing the execution of an agreement between the Corporation of the City of Kenora and CUPE Local 191 for the term January 1, 2009 to December 31, 2012.

12. NWHU Mandatory Programs
(Information to follow)

- 13. **Keewatin-Patricia District School Board Request - Municipal Rep. on Accommodation Review Advisory Committee**
- 14. **Reminder of Public Zoning Meeting – 4:30 p.m. October 19**

Other Business:

Items on Hold:

- **Draft Policy - Political Contributions**
- **Endorsation of Resolution – GTA Countryside – Free/Fair Trade**
- **City Hall Roof Replacement**
- **Day of the Honey Bee declaration**

Next Meeting:

- **Monday, November 9, 2009.**



Community Services Committee Agenda

Councillor C. Van Wallegghem – Chair
Councillor C. Drinkwalter – Vice-Chair
Councillor R. McMillan - Member

A. Public Information Notices as per By-law Number 144 -2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its October 19, 2009, Meeting:

- *An amendment to its 2009 Operating & Capital Budget to withdraw \$250,000.00 from Recreation Reserves to offset the cost of this capital RInC project.*

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

C. Reports:

Councillor C. Van Wallegghem, Chair

Item	Subject	Disposition
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1. Harbourfront Events – 2010 Season – Tent/KAR Recommendations.....

Recommendation:

That Council of the City of Kenora hereby support KAR in their request to utilize the south parking lot on the Harbourfront from July to mid-October 2010 season to facilitate the erection of the large tent during that period under the following conditions:-

1. That there be no public parking under the large tent during the 2010 season
2. That parking spaces continue to be available at the south parking lot for the permanent users, Royal Bank and MS Kenora for the 2010 season
3. That during major special events on the Harbourfront, accommodation for permanent, Royal Bank and MS Kenora parking be provided in parking areas outside the south parking lot
4. That the tent will be removed from the south parking lot should the City determine it is not in the best interests to keep the tent erected during this period; and further

That administration be directed to examine long term parking options/strategies in the downtown area of the City for 2011 and beyond and present a report to Council by December 2009.

2. Recreation Department Seasonal Fall Report

3. RInc Funding Application

Recommendation:

That Council of the City of Kenora give three readings to a by-law to ratify an agreement with Sports, Culture, and Tourism Partnership Secretariat Office Ministry of Tourism for the City of Kenora's approved project(s) under the Recreational Infrastructure Canada (RInC) Program; and

That Council give three readings to a by-law to authorize the Mayor and City Clerk to execute the Contribution Agreement; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2009 Operating & Capital Budget at its October 19, 2009 meeting, with \$250,000.00 coming from Recreation Reserves to offset the cost of this capital project; and further

That Council give three readings to a by-law to amend the 2009 budget for this purpose.

Other Business

Next Meeting

- **Monday, November 9, 2009.**



Operations Standing Committee Agenda

Councillor D. McCann – Chair
Councillor W. Cuthbert – Vice-Chair
Councillor J. Parson – Member

A. Public Information Notices as per By-law Number 144-2007 N/A

B. Declaration of Pecuniary Interest

- 1) On Today's Agenda
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C. Reports:

Councillor D. McCann - Chair

Item	Subject	Disposition
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1. Coney Island Walk Bridge - Policy

Recommendation:

That Council hereby authorizes the amended Coney Island Walk Bridge Installation & Removal Policy #OP-7-1 to replace the existing Policy; and further

That Council give three readings to a by-law for this purpose.

2. Landfill Liaison Committee

Recommendation:

That Council give three readings to a by-law to amend By-Law #56-2003, a By-Law to establish Terms and Reference for the Landfill Liaison Committee, to reduce the membership composition from eight(8) to six (6) voting members as per the requirements set out in the Fenco MacLaren Report; and,

That the following be appointed to the Landfill Liaison Committee with a term to expire November 30, 2010:

- David McCann - Operations Committee Rep
- Wendy Cuthbert - Council Rep
- Ray Boivin - Ministry of the Environment (MOE)
- Kevin Keith - Ministry of Natural Resources (MNR)
- Peter Boulton - Citizen Rep
- Bert Alcock - Citizen Rep
- Val Macins - Wilderness Heritage and Community Keepers Organization (WHACKO) (non-voting member)
- Marco Vogrig - Staff Resource (non-voting member)
- Mike Mostow - Staff Resource (non-voting member); and further

That Resolution #29 dated December 4, 2006 and Resolution #3 dated May 19, 2009, be hereby rescinded.

Other Business

Next Meeting

- **Monday, November 9, 2009**

Motion - Adjournment to Closed Meeting:

That this meeting be now declared closed at ____ p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following matters:-

- i) **Personal Matter about an Identifiable Individual**
- ii) **Proposed Acquisition of Land**
- iii) **Labour Relations.**

Reconvene to Open Meeting with any Report(s), if required.